



La Mauricie
National Park

APPLICATION TO ORGANIZE ACTIVITY OR USE SITE

PLEASE

complete this
application
form

Your application will be processed within 30-45 working days

PLEASE RETURN THE APPLICATION TO

lou.gruslin@canada.ca

Thank you for your interest in organizing your activity at La Mauricie National Park. To assist you in presenting your application, please complete the form.

TERMS

All activities are subject to Parks Canada's fees policy as well as the fees applicable at La Mauricie National Park, in particular entry fees and accommodation fees, as well as fees for the use and/or rental of infrastructures. All activities are also subject to Parks Canada's communication policy. The activity organizer may not publish any press releases, publications or advertising about the activity mentioning the participation of La Mauricie National Park without the prior approval of Parks Canada in relation to preparation, form or content of such communication tools and/or advertisement.

All activity requests submitted will be subject to an environmental and cultural impact assessment. When carrying out his activity, the activity organizer must undertake to comply with the conditions, if any, issued by the Parks Canada Agency.

Your application will be processed within 30 days of receipt. Certain conditions apply for approval, which may vary depending on the nature of the application.

CONDITIONS

The application, including the completed form, must be submitted at least 30 days prior to the activity. Parks Canada reserves the right to decline any application at its discretion.

Processing fees are due once the application has been accepted.

CONTACT US

Parks Canada – La Mauricie National Park
La Mauricie and Western Quebec Field Unit

Lou Gruslin – Visitor experience - (819) 532-2282 #257

lou.gruslin@canada.ca

| | | | |
|--|----------------------------------|----------------------------------|----------------------------------|
| NAME OF ORGANIZATION OR ORGANIZER | | <i>Click here to enter text.</i> | |
| DATE OF APPLICATION | | <i>Click here to enter text.</i> | |
| MAIN CONTACT PERSON | TITLE | EMAIL | |
| <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | |
| ADDRESS | CITY | PROVINCE | POSTAL CODE |
| <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | <i>Click here to enter text.</i> |
| PHONE NUMBER (DAYTIME) | CELL NUMBER | FAX NUMBER | |
| <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | <i>Click here to enter text.</i> | |
| OTHER CONTACT PERSON FOR LOGISTICS OR QUESTIONS | | <i>Click here to enter text.</i> | |

| | |
|--|--|
| Organization's mission Legal status | <i>Click here to enter text.</i> |
| Title or name of the activity | <i>Click here to enter text.</i> |
| Description of the activity | <i>Click here to enter text.</i> |
| Is this a new or an existing activity? | <i>Click here.</i> |
| Aim of activity | <i>Click here to enter text.</i> |
| Type of activity Ex: Festival, concert, corporate activity, exhibition, fundraiser, sports activity, etc. | <i>Specify</i> |
| Public or private activity | <i>Click here.</i> |
| Are fees being charged to enter or participate in the activity? If so, what is the price? | Adults <i>Click here to enter text.</i> Children <i>Click here to enter text.</i> Families <i>Click here to enter text.</i> |

| | |
|--|---|
| Are any of the amounts raised being used for a charity or philanthropic cause? | <i>Click here.</i> |
| Date of activity | <i>Click here to enter text.</i> |
| Start time and end time | <i>Start time End time</i> |
| Spaces requested Buildings used | <i>Click here to enter text.</i> |
| Date and approximate duration of set-up | <i>Click here to enter text.</i> |
| Date and approximate duration of tear-down | <i>Click here to enter text.</i> |
| Number of attendees expected | <i>Click here to enter text.</i> |
| Will media and VIPs be attending? | <i>Click here to enter text.</i> |
| Target audience of activity | <i>Click here to enter text.</i> |
| Will alcoholic drinks be sold or served? <input type="checkbox"/> | <i>Specify</i> |
| Will food be sold? <input type="checkbox"/> | |
| Will merchandise be sold? <input type="checkbox"/> | |
| Details | |
| Will a marquee or a stage be installed? <input type="checkbox"/> | <i>Specify</i> |
| How many and what size? <input type="checkbox"/> | |
| Will you be using audiovisual equipment? <input type="checkbox"/> | |
| Will you be using a sound system? <input type="checkbox"/> | |
| Bathrooms? <input type="checkbox"/> | |
| Parking? <input type="checkbox"/> | |
| Electrical supply? <input type="checkbox"/> | <i>Click here to enter text.</i> |
| Power generators? <input type="checkbox"/> | |
| Number of persons in organizing team (employees, volunteers, supervisors, etc.) | <i>Click here to enter text.</i> |
| Communications plan | <i>Click here to enter text.</i> |
| Planned promotional activities | |

Major partners or sponsors of the activity

Click here to enter text.

Specific requirements

Additional information

Click here to enter text.

Documents required by Parks Canada if activity is accepted

- **General liability insurance certificate providing coverage of 2 to 5 million dollars (1000 persons and + = 5 million dollars mandatory)**

HER MAJESTY THE QUEEN IN RIGHT OF CANADA REPRESENTED BY THE MINISTER OF THE ENVIRONMENT, ACTING FOR THE PARKS CANADA AGENCY (La Mauricie National Park) must appear as the "co-insured party" or additional insured party on the applicant's insurance certificate/proof of insurance.

- **Emergency/evacuation plan for the activity**

If the organization does not have a plan, La Mauricie National Park can provide a model. The plan will be approved by the security department of La Mauricie National Park.

- **List of suppliers, sponsors or exhibitors**
- **Detailed operational requirements and logistics plan**

Administrative Adress

702, 5^e rue de la Pointe
Shawinigan (Québec) G9N 1E9
Canada
819-538-3232